

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**LICENSING AND APPEALS BOARD**

Minutes from the Meeting of the Licensing and Appeals Board held on Wednesday, 17th May, 2017 at 10.00 am in the Committee Suite, King's Court, Chapel Street, King's Lynn, Norfolk

PRESENT: Councillors C J Crofts, T Tilbrook and A White

OFFICERS:

Cara Jordan – Legal Advisor

Marie Malt – Senior Licensing Enforcement Officer

1 APOLOGIES FOR ABSENCE

There were no apologies for absence.

2 ITEMS OF URGENT BUSINESS

There were no items of urgent business.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That under Section 100(a)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined by paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Act.

5 REVIEW OF COMBINED DRIVERS LICENCE

The Chairman welcomed everyone to the Hearing and stated that the purpose of the Hearing was to review a Combined Drivers Licence. He introduced the Panel Members, Officers and Legal Advisor.

The Licence Holder introduced himself.

6 PROCEDURE FOR DETERMINING HACKNEY CARRIAGE/PRIVATE HIRE LICENCE APPLICATIONS AND DISCIPLINARY HEARINGS

The Legal Advisor outlined the procedure which would be followed at the Hearing.

7 **REPORT OF THE SENIOR LICENSING ENFORCEMENT OFFICER**

At the request of the Chairman, the Senior Licensing Enforcement Officer presented her report. She explained that the report was for Members to review a Combined Drivers Licence as a result of the Licence Holder accruing points on their DVLA Licence and breaching conditions for failing to notify the Council within the required timeframe. The Senior Licensing Enforcement Officer provided the Panel with information about the review.

The Senior Licensing Enforcement Officer responded to questions from the Panel.

8 **LICENCE HOLDERS CASE**

The Licence Holder presented his case and responded to questions from the Senior Licensing Enforcement Officer and the Panel.

9 **SUMMING UP - SENIOR LICENSING ENFORCEMENT OFFICER**

The Senior Licensing Enforcement Officer summed up her case. She referred to her report and the representations put forward at the Hearing. She requested that the Panel consider the report, including submissions put forward by the Licence Holder and dispose of the matter by using one of the methods as set out in the report.

10 **SUMMING UP - LICENCE HOLDER**

The Licence Holder summed up his case.

11 **LEGAL ADVICE**

The Legal Advisor provided advice to the Panel.

12 **DECISION**

The Decision of the Panel was read out.

The meeting closed at 10.40 am